

1 Recipient of payment (organisation)	Name of organisation		
	Address		Organisation VAT number
	Organisation contact person's name and e-mail		
	Phone		
	Bank connection including the international bank account number (IBAN), SWIFT code and the address of the bank		

2 Funding decision details	Workshop grant	Project leader's name	Academy of Finland decision number
	Journal grant		
	Date of the decision	Funding period	Funding granted in total

3 Payments	Date of payment	Instalment to be paid	Your reference, if applicable

Further details	
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4 Signature*	Place and date	Name in block letters and signature

* of a financial administrator or similar

Please fill the document accordingly, sign and scan it and send it to finances@aka.fi